

Agenda

November 10, 2021

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer’s Report
- Library Director
- Regional Director

Report of Committees

- Committee for Expansion/New Building—

Communications

Unfinished Business

- None

New Business

- Book Bucks Program
- Surplus

Inventory Listing #	Equipment
0471	Dell Computer
0512	Lenovo Keyboard
0516	Lenovo Keyboard
0831	Dell All in one Printer B/W
0513	Lenovo Keyboard
0496	Lenovo Computer
0507	Lenovo Computer
0394	HP Monitor
0447	HP Monitor
0498	Lenovo Monitor
0500	Lenovo Computer
0534	Lenovo Computer
0464	Dell Computer
0604	Kindle E-Reader

Public Comment—none scheduled

Adjournment

The Franklin County Library Board of Trustees met on November 10, 2021 at 4:06 PM at the Franklin County Library with the following present: Dave Van Buskirk, Chairman; Kelly Doyle, Co-chair; Lynn Claxton, Treasurer; Carl Goodman, Lori Greer, Mickey Hall, and Portia Vaughn, trustees; Tina Stevens, Director; Kate Huddleston, Regional Library Director.

Roll was called and the minutes from the September 8, 2021, meeting were approved as presented.

Reports provided from the following:

Treasurer Lynn Claxton reported that the most recent report from September reflects encumbrances of 32%. It was reported we have added funds to the 709 Tech line. The source will be investigated.

Attached as page 3 is Director Tina Stevens' report. The Director also shared: CPR training is provided in December for staff; the Friends raised over \$600 in a recent fundraiser called Fill the Glass; the Children's Library artwork completed by Karen Ingle-paid by the FCL Foundation; Emily May Raglan is on commission to complete graffiti artwork on canvas for the Young Adult Area-paid by the FCL Foundation; FCL awarded entire request of American Rescue Plan Act grant (\$25,586 with \$22,848 from the grant and \$2,538 matching); circulation up for October by 900+/-; funds raised with the help of WCDDT for Titanic Lego set (\$630 +/-)-one anonymous donor gave \$511, a retired teacher, Kathy Knies gave \$100, and others completed the remainder; due to conflicting reports, MOE was inaccurate-the source has been discovered and corrected.

Regional Library Director Kate Huddleston—Report attached as page 5.

Committee for Expansion/New Building—Chair Dave Van Buskirk offered that the committee is still awaiting news of the property in question that is at the end of 2<sup>nd</sup> Ave. The supposed owner James Duncan not contacted to date.

No Communications

Unfinished Business—A motion made to dissolve the Advisory Board passed with all in favor.

- New Business—  
It was motioned that for the month of December 2021, Franklin County Library will forgive overdues and fees for lost or damaged items one time per patron. Motion passed. Reporting to come in January of the totals forgiven. This program will serve as information in consideration of a possible fine-free policy as many libraries are seeing a large return of lost items when overdue fees are not assessed.
- Motion passed to surplus the following:

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0447	HP Monitor
0498	Lenovo Monitor
0500	Lenovo Computer
0534	Lenovo Computer
0464	Dell Computer
0604	Kindle E-Reader

No Public Comment.

Meeting adjourned 4:59 PM.

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Franklin County Library Secretary of the Board of Trustees

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Franklin County Library Chairman of the Board of Trustees

Director's Report  
November 2021

Lions, and Tigers, and Bears, OH my! The staff and visitors enjoyed the many fall festivities since we last met. The library participated in the Truck or Treat at the Farmer's Market Pavilion on October 29<sup>th</sup> and the Boo Bash downtown on the 30<sup>th</sup>. We served approximately 700 children. Spooks, goblins, princesses, and dinosaurs paraded through the library for Storytime and trick-or-treated at various stations in the library. Wesley Preschool shared their take on the holiday by bringing treats for the FCL team-it's better to give than to receive. Visit the FCL Facebook page and TikTok for photos.

Speaking of Facebook, like, follow, and share our new location [facebook.com/FCLBRY](https://facebook.com/FCLBRY). Also online are TikTok Franklin County Library, Snapchat FC Winchester Library, Youtube Franklin County Library, and finally the tried and true website [franklincountylibrary.org](https://franklincountylibrary.org). Again, like, follow, and share some FCL love! Join Renae weekly on Fridays at 8:30 AM for Bookchat on Facebook and on the third Thursday for Between the Lines virtual book club. Call the library for a link/phone number to attend.

Digital materials are on the move as well. Since the launch of hoopla in late September, we have 137 users who have checked out 145+ items. Likewise, Capstone and Scholastic Bookflix usage is up. I credit this to the steps taken with the teachers of Franklin County.

I mentioned in the last report that we applied for the ARPA (American Rescue Plan Act) grant. The full request of \$22,848 with a match of \$2,538 for a total of \$25,386 was approved!!! Included in the grant are a private study room the size of a phone booth, a Promethean Interactive Board, and replacing all computers including new laptops for the lab. Many of the computers are old in technology years (3-5) and do not perform well. Also, the projector in the meeting room stopped working this summer, so the Promethean Board will serve as projector, monitor, white board, and much more. This was an amazing opportunity for the library. To say we are elated is an understatement.

Recently while we were on the radio-every Wednesday at 8 AM, Big Al mentioned that Lego is releasing the largest Lego set ever this month, over 9,000 pieces! The kit is of the Titanic. Al suggested a fundraiser to purchase the kit for the FCL Lego Club. A caller, Kathy Knies, challenged other educators to donate or match the \$100 she gave. To date, we have raised \$120 of the \$630 price tag. Shameless guerilla marketing here. 😊 Please help us spread the word!

Thank you for your service and all my best,

*Tina L. Stevens, Director*

## Stones River Regional Library Report November 2021

### Upcoming Trainings:

Date:	Title:	Presenter:	CE Hours:
December 7, 2021	School Readiness Toolkit	Kate Smith, Jenny Gillihan, & Nikki Branam-Snyder	4
TBD	Director's Roundtable – Legal Reference	Help 4 TN , Tim Hughes	4.5
1/25/2022	E-rate Open Lab	Liz Schreck	3
2/18/2022	Children's Programming Roundtable	Kate Huddleston and Kate Smith	4
3/17/2022	Building a Budget	Wesley Robertson, CTAS	4.5
TBD	Teen Librarian Summit	Various	6
3/29/2022	Virtual Storytimes 101 with Accessibility and Inclusivity	Renee Grassi	4.5
4/8/2022	Community Assessment & Engagment	Pat Wagner, Library trainer	4
4/29/2022	Library Services for Teens and Adults on the Autism Spectrum	Carrie Rogers-Whitehead, Consultant and author	4
5/19/2022	Library Space Planning	David Vinjamuri	4

**Dates are subject to change, please register for all training with Mechell Barrett**

**COVID-19 CDC:** Quarantine if you have been in [close contact](#) (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) with someone who has COVID-19, unless you have been [fully vaccinated](#). People who are fully vaccinated do NOT need to quarantine after contact with someone who had COVID-19 unless they have [symptoms](#). However, fully vaccinated people should get tested 3-5 days after their exposure, even if they don't have symptoms and wear a mask indoors in public for 14 days following exposure or until their test result is negative. <https://tsla.libguides.com/TNCOVID-19/home>

**READS News:** In FY 20/21, there were 5,057,594 checkouts from the READS site. This is an 8.2% increase over FY 19/20.

**Holiday Closing:** The Regional Office will be closed on Thursday, November 11, 2021 for Veterans Day and Thursday-Friday, November 25 & 26, 2021 for Thanksgiving.

**Trustee Certification Program:** Learn more about your responsibilities as a library trustee through the online Trustee Certification Program. The Standards call for all new trustees to become certified within their first year on the board! Sign up for the program at <http://tsla.libguides.com/trusteecert> (password: tnlibguides) After registration, you have one year to complete the ten sessions

**Trustee Workshop:** The recording of September's Trustee Workshop via Zoom is now available. To get "credit" (which may be an applicable factor for future State grant decisions), you need to watch the recording (broken into the individual sessions) by December 31, 2021. We will also be monitoring who watches the recording and will supply certificates for you as well. If you attended live, feel free to review any portion of the day if you'd like. I'm sending this email to everyone, whether you signed up for the recording or not, or whether you attended the live session or not. Start by clicking this link: <https://my.nicheacademy.com/2021trusteeworkshop>

Trustees who have registered for the Trustee Certification in the past couple years, or Directors who have watched the Ryan Dowd homeless training, should already have a Niche Academy account. If you don't remember your password, then enter your email address as if logging in, and then click Forgot Password for reset instructions. If you don't have a Niche Academy account already, then you can create your own by clicking on the "Create a free account" link. All you will need is an email address and then create a password.

**TSLA Lunchtime Speaker Series Commemorating Tennessee's 225th anniversary:** The State Library and Archives is hosting a lecture series revealing stories behind significant events in Tennessee's rich history. These sessions will be broadcast virtually as well. The first presentation, which focused on Tennessee's Centennial Celebration of statehood in 1896 and the Tennessee Centennial Exposition in 1897, was extremely interesting (scroll down to September 10 on the TSLA Facebook page below for a recording). Upcoming events will be on November 5, February 11, and May 6. Topics will include Native American life and culture in early Tennessee, how Tennessee earned the Volunteer State nickname, and how Tennessee's topography and geology impacted where pioneers settled.

<https://sos.tn.gov/news/tennessee-state-library-archives%E2%80%99-tn225-lunchtime-speakerseries-takes-look-back-tennessee%E2%80%99s>

<https://www.facebook.com/TNStateLibraryArchives>

**Book Vendor Issues:** To get books in for the holidays, you must pre-order titles ASAP. Can't pre-order titles with State and Federal funds but can have them on back order for 60 days. Publishers will not be able to reprint due to shortages. All upcoming titles will be affected.

**Resources:** Stones River Regional Library LibGuide: <http://tsla.libguides.com/stonesriverregion>

NASA kits are being left with libraries for local school use.