



Agenda

July 13, 2022

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Building and Grounds-Digital sign
- Long Range-FY23 plan
- Building and Expansion Committee- Finance Committee outcome on 2nd Ave. property
- Personnel-Director's Review

Communications

Unfinished Business

- None

New Business

- Nominating-two trustee positions, officers for FY23, Trustee as Foundation Representative and T. Simmons' term

Public Comment—none scheduled

Adjournment



The Franklin County Library Board of Trustees met on July 13, 2022, at 4:00 PM at the Franklin County Library with the following present: Dave Van Buskirk, Chairman; Kelly Doyle, Co-chair; Lynn Claxton, Treasurer; Carl Goodman, Mickey Hall, and Portia Vaughn, Trustees; David Eldridge and Bari Beth Lowndes, Trustee elects; Tina Stevens, Director; Kate Huddleston, Regional Library Director.

Roll was called and the minutes for the May 11, 2022, Board Meeting and the June 20, 2022, minutes were approved as presented.

Reports provided from the following:

Treasurer Lynn Claxton reported that the interim financial report for June revealed approximately 88% of the budget was expended and the library met Maintenance of Effort.

Attached as page 4 is Director Tina Stevens' report.

Attached as page 5 is the Regional Library Director's report. Kate Huddleston also added that the Trustee Workshop is at Brentwood Library this year on October 4. More information will follow soon.

Building and Grounds Chair Portia Vaughn raised awareness to the digital sign issues. Director Stevens shared that a repair person is difficult to find locally. A new sign may be needed.

Long Range Planning Committee Chair Lynn Claxton submitted the Fiscal Year 2023 Long Range Plan and it was approved as presented. She mentioned a goal to improve readability was met.

On behalf of the Expansion Committee, Director Stevens stated the Franklin County Finance Committee intends to recommend the 2nd Ave. SE, Winchester, property to the County Commission with two contingencies: an appraisal and a geotechnical survey with a purchase price of \$340,000 comprised of \$276,923 from local government and \$63,077 from the library. County Attorney Ben Lynch will be consulted to present a formal counter offer to the sellers if the recommendation passed Commission on Monday, July 18.

Personnel Committee Chair Mickey Hall reported the Library Director's performance review went well. He shared the board is happy she is here. She's doing her job very well. Stevens is hugely successful in community outreach, communication, and continues to grow her education as well as the staff.

No Communications.

No Unfinished Business



Under New Business the following nominations were motioned and approved unanimously:

Chairman, Kelly Doyle

Co-chairman, Carl Goodman and Trustee for a first term

Treasurer, Lynn Claxton

David Eldridge to complete Dave Van Buskirk's term as Trustee

Bari Beth Lowndes for a first term as Trustee

Franklin County Library Representative, T. Simmons

No Public Comment

Congratulations and rounds of appreciation were mentioned for the new Trustees and officers along with Retiring members Dave Van Buskirk, Mickey Hall, and Freda Clifton.

Kelly Doyle, incoming Chairman, stated tributes to the strides made towards a new library under Van Buskirk's Administration, the dependability and wisdom of Hall for 12 years, and the dedicated service since 1999 by Clifton.

Adjournment 4:56 PM

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees



Director's Report
July 2022

Oceans of Possibilities Summer Reading is going well and registration remains open through Friday, July 29th. To date, there are approximately 200 children participating. Summer readers may register online or in-person. With Readsquared, an app that encourages reading through games and challenges, participants track progress. To earn physical prizes, readers sign up at the library. A Grand Summer Finale is also planned for Friday, July 29, from 2p to 6p at the Winchester City Park. Commencement begins with the Stand Tall Trail Tale Grand Opening at 2p. Festivities include a water slide, several water games, food trucks, many community partner booths, Touch a Truck, and prizes. Also, by way of the Partnership for Education and Enrichment in the Community (PEEC), two camps in July are offered: Oceans of Possibilities for elementary students and Hidden Treasures for middle school and up, including adults. The Friends of the Library teamed up with the Board of Education once again to offer professional development for Franklin County teachers. There will be two day-long sessions on the 19th and 20th hosting 12 teachers for each. Lunch is provided by the Friends at Walnut Hill. With Kiwanis, the library is hosting an event for school librarians in August to meet some local authors and pick up free books, too. FCL is busier than ever!

The new study/testing room is installed! Thanks to the American Rescue Plan Act Grant that took the place of the annual Tech Grant, we have this gem. It is virtually sound proof and available for proctored tests such as the Boating Exam we regularly schedule or customer and staff use. We also installed new tables in the Young Adult area that were a gift from the Shelbyville Library. Thanks, Dave Van Buskirk, for delivering those to us! Melissa, a local teacher said, "Thank you!" That area sees a lot of activity.

Our online presence continues to expand. FCL is Tiktok famous! Author Jeff Bishop, [A Heavy Dose of Allison Tandy](#), sent a letter to say he found us and hoped he'd be added to our page. Facebook reaches as far as Ghana, Africa, France, United Kingdom, Honduras, and Germany. I guess we are now a global library! Our most popular Facebook post was the AM Rotary donation for the Trail Tale. Instagram is gaining more followers at 556. We are also on Youtube, Snapchat, and Twitter. Show your support by liking, commenting, and sharing!

To ensure the team at FCL are prepared to do a job well-done, a new training plan is doing well. Management staff work diligently to identify areas to maintain and strengthen, then offer at least an hour session monthly on these topics. The plan works to ensure also that Minimum Standards are met along with Maintenance of Effort as a particular number of credit hours for continuing education are required. The FCL team are proud to serve Franklin County with a smile! Homelessness training and de-escalation tactics are paramount currently. The team are confronted regularly with the issues surrounding homelessness, mental illness, and drug abuse. With deepening concern, more training and awareness is needed as these are part of the many aspects of public library service. A proactive approach is employed by seeking more knowledge and understanding, and drawing upon community partners such as the Prevention Coalition, Salvation Army, churches, and local law enforcement.

Thank you for your service and all my best,

Tina L. Stevens, Director



Stones River Regional Library Report
July 2022

Trustee Re-Certification Online Program: Trustees who certified in 2015-2016 are eligible for recertification. A five-module online training is available at <https://my.nicheacademy.com/tslaadvancedtrusteetraining>. Even if your board service is ending, you can be re-certified for a future term (certification is good for six years).

Upcoming Deadlines:

- Continuing Education Hours Tracker – due July 19, 2022
- Standards Survey -- due July 15, 2022
- Tech Grant Applications – due July 17, 2022
- Public Library Survey - opens September 1, 2022
- Maintenance of Effort (MOEs) - due October 31, 2022

2022-2023 Training Opportunities - Stones River Regional Library

**Please note: Date, locations, and/or formats of trainings are subject to change.*

Mark Your Calendars!

Wednesday, July 20, 2022; 11:00am – 12:00pm

Presenters: Kate Huddleston and Cindy Matthews

Your regional staff will present a year's worth of library events, projects, and deadlines for the upcoming fiscal year. Join us for this "year in PREVIEW," to become more proactively prepared to plan your efforts, time, and staff utilization.

Credit Hours: 1

Location: Available online (virtual) only.

Library of Things

Tuesday, August 9, 2022, 9:30am - 3:00pm

Presenters: Jennifer Brouer, Holston River Regional Library; Dinah Harris, Jackson-Madison Public Library; Elizabeth Kozlowski, Director, White House Public Library; Rhonda Tippitt, Director, Sevier County Public Library System

We've all heard the stories from libraries lending tools, cake pans, games, canoes, seeds, but what about the practicalities of lending non-traditional items? In this training, attendees will hear from several librarians across the state who will discuss circulation policies, how to catalog these items, and how funds were allocated to purchase such items.

Credit Hours: 4

Location: Tennessee State Library & Archives

Early Literacy Programs

Wednesday, September 28, 2022, 9:00am - 3:00pm

Presenter: Pamela Martin Diaz

This workshop, presented by nationally renowned speaker, Pamela Martin Diaz, introduces library staff to the importance of starting early to support language acquisition, the fundamentals of brain and language development, and how to inspire and model adult strategies supporting that development while they talk, sing, read, and play together.

Credit Hours: 5

Location: Stones River Regional Library

Branding & Promoting Your Library

Friday, October 7, 2022, 9:30am - 3:00pm

Presenters: Caitlyn Haley, Red River Regional Library

Caitlyn Haley will define branding (in contrast to marketing) for libraries, providing tools and strategies to help library staff streamline the marketing process. Tips for creating a successful and professional social media presence will be presented along with activity time for hands on exploration of the tools and resources provided.

Credit Hours: 4.5

Location: Stones River Regional Library

Safety and Security Issues

Wednesday, November 9, 2022, 10:00am – 3:00pm

Presenter: Steve Albrecht, Consultant

Safety & security matters are an overwhelming topic of recent importance to libraries. These matters run the gamut

Credit Hours: 4

Location: TSLA or John P. Holt Brentwood Library