



Agenda

May 10, 2023

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Budget Committee-Fiscal Year Budget 2024 (Action Item)
- Building and Ground Committee-updates
- Personnel-Director's Annual Review

Communications

Unfinished Business

- None

New Business

- Franklin County Library Trustee 3-year term ending June 30, 2026
 - Lynn Claxton (2nd term)
 - Angie Fuller (1st term)
- Franklin County Library Board Officers
 - Chairman-Kelly Doyle (2nd term as Chairman)
 - Co-Chairman-Carl Goodman (2nd term as Co-chairman)
 - Treasurer-Lynn Claxton (3rd term as Treasurer)
- Franklin County Library Foundation Board 3-year term ending June 30, 2026
 - Kelly Krauth Sawyer and David Stewart
- \$500 bonus for Kathy Pack, Dana Brown, Renae Holman for additional duties during Director's absences in 2022-2023

Public Comment—none scheduled

Adjournment

The Franklin County Library Board of Trustees met on May 10, 2023, at 4:05 PM at the Franklin County Library with the following present: Kelly Doyle, Chairman; Carl Goodman, Co-chair; David Eldridge, Lori Greer, Portia Vaughn, Trustees; Tina Stevens, Director; Cynthia Matthews, Regional Assistant Library Director.

Roll was called and the minutes for the March 8, 2023, and Special Called April 5, 2023, Board Meeting minutes were approved as presented.

Salary recommendations for Fiscal Year 2024 were presented as an Added Agenda Item.

Reports provided from the following:

In the absence of Treasurer Lynn Claxton, Director Stevens reported that the Financial Report for February reflects 85.55% of the budget is expended. Fiscal Year 2024 Budget Packets are not available to date. Maintenance of Effort appears to be on target.

Attached as page 4 is the Director's Report. She also shared that a high school student is now joining Director Stevens and IT Specialist Kathy Pack on WCDDT radio on Wednesdays. MyLibro, an app, is in the research stage that will combine all the library's digital services. The Franklin County Library Foundation will soon hear requests from the library for library seating and/or shelving for the Juvenile Library.

Attached as pages 5 and 6 is the Regional Library Director's report.

For Budget Committee Chair Lynn Claxton, Director Stevens shared the Fiscal Year 2024 Budget Packet is not available to date. The Budget Committee met and used this year's budget to prepare. A completed Fiscal Year 2024 Budget will be sent to the board as soon as it's available.

Portia Vaughn, Building and Grounds Committee Chair, reported the sign and elevator are repaired.

Personnel Committee Chair Portia Vaughn shared the Committee met and completed the Library Director's Performance Review. The Review detailed Stevens' accomplishments and the tremendous satisfaction of the board.

No Communications

No Unfinished Business

New Business

Nominating Chair Lori Greer, on behalf of the Committee, nominated the following:

- Franklin County Library Trustee 3-year term ending June 30, 2026
 - Lynn Claxton (2nd term)
 - Angie Fuller (1st term)
- Franklin County Library Board Officers
 - Chairman-Kelly Doyle (2nd term as Chairman)
 - Co-Chairman-Carl Goodman (2nd term as Co-chairman)
 - Treasurer-Lynn Claxton (3rd term as Treasurer)
- Franklin County Library Foundation Board 3-year term ending June 30, 2026
 - Kelly Krauth Sawyer and David Stewart

All nominations were approved.

- A motion to approve a one-time \$500 bonus for Kathy Pack, Dana Brown, and Renae Holman for additional duties during Director's absences in 2022-2023 was approved.
- The Budget Committee and the Personnel Committee recommended salary recommendations for Fiscal Year 2024 were approved. These are the following:
 - Asst. Director 22.75
 - IT Spec./STREAM Coordinator 21.02
 - Youth Services Director 21.02
 - Library Assistant 15.91

The recommendations were based upon a survey provided by Franklin County.

No Public Comment

Chairman Kelly Doyle thanked Retiring Trustee Portia Vaughn for her years of service. Her second term ends June 30, 2023. During her tenure, the library underwent a large renovation. She served also on several committees and as a member of the Friends of the Library.

Adjournment 5:14 PM

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees

As the end of this fiscal year is drawing near, I am confident we'll have served around 70,000 visitors with each person averaging at least 1.5 items. The FCL Team will have answered more than 6,000 reference questions! These numbers do not necessarily reflect the many patrons that use the library virtually whether to check out a book, movie, magazine, or other digital media, or to visit one of the databases available like the Tennessee Electronic Library. As one customer said lately as she and her family prepared to take advantage of a beautiful day to walk around the library's lower parking lot, "You can do much more at the library besides reading!"

Speaking of digital resources, we have now added Flex Borrows to the hoopla platform. Patrons gain an additional 5 checkouts to the 5 with the Instant program. The Flex program does just what it says. It allows the library to purchase one copy one user titles as with Libby. Cardholders will have access to a greater selection of eBooks and eAudios. An app is also in the research stage. MyLibro will provide a true one-stop-shop experience where most, if not all, of the digital services FCL provides are accessed without ever leaving the app.

The Elected Officials' Lunch and Learn on April 27th during National Library Week provided an opportunity to share FCL services, programs, and the vision for the future. Attendees were: County Mayor Chris Guess; Commissioners Bill Anderson, David Eldridge, Lydia Curtis Johnson, David Kelly (also Estill Springs Mayor), and Tyler Bauer; Register of Deeds Denise Marshall and Deputy Register Nancy Ringer; County Clerk Tina Sanders; Winchester City Councilwoman Barbara Lucas; Chairman of the Board Kelly Doyle and Co-chairman Carl Goodman; and Friends of the Library President Kelli Riley. It is with great appreciation these are mentioned for the support shown.

Throughout the school year the library hosts hundreds of Franklin County students. Several classes from Clark Memorial and Cowan came recently for special programs geared toward each individual group. For some of the students, this was their very first visit. Some students also got a library card. The Second Graders were in awe. The exact effect we hope for—sparking wonder, imagination, and creativity! We'll see many more as May ends and Summer Reading begins. This year's theme, All Together Now, encourages participants to serve one another and the community in many ways like volunteering, helping a neighbor, shopping locally, etc. FCL will host a first-time Adult Summer Reading Program as well. All readers of these programs may earn prizes for challenges met thanks to local sponsors like Bennett's Pharmacy and Nissan.

Thank you for your service.

To learn more about the happenings at FCL, visit fclbry.com. Like or follow us at Facebook, Snapchat, Instagram, Youtube, Twitter, and TikTok.

Remember to hashtag:

#fclbry

#FCLwedothat

#FCLcandothat

#FCLhereforyou

#FCLkeystosuccess

#FCLshareconnectcreate

Thank you for your service and all my best,

Tina L. Stevens, Director

STONES RIVER

MAY 2023

REGIONAL LIBRARY

SUMMER READING IS COMING!



- Check out the [online manual](#) for program ideas, pre-formatted art, PSA files, and more
- If you would like to add an online component to your program, visit www.readsquared.com; trainings are available [here](#)
- Visit our [list of resources and ideas](#) on the Stones Libguide

A colorful promotional graphic for the '5th Annual Tennessee Kids Serve Summer Challenge'. At the top, a banner reads 'First Lady Maria Lee's 5th Annual Tennessee Kids Serve Summer Challenge'. Below the banner, the dates 'June 1-August 1' are prominently displayed. The text explains that rising kindergarteners through rising sixth graders are invited to join the challenge by serving their state this summer. It also states that those who complete the challenge will be invited to a 'Carnival at the Tennessee Residence' with Governor and First Lady Lee. A list of activities includes bounce houses, games, prizes, face paint, hot dogs, cotton candy, and more. At the bottom, there is a QR code and a 'SCAN ME' button. Contact information includes the website 'www.tn.gov/firstlady/kids', email 'Tennessee.Serves@tn.gov', phone '615-741-7846', and hashtag '#TNKidsServe'. The background features a red barn, colorful balloons, and children playing.

2024 Tech Grant is Now Available Deadline: July 7th

AWARDS UP TO \$20,000.
50% MATCH REQUIRED.

FUNDS AVAILABLE FOR:
COMPUTERS SOFTWARE
NETWORKING HARDWARE
PERIPHERALS

Seeking community partners? [Look here](#)



REMINDERS:

- BOARD MEMBER TERMS END JUNE 30 FOR COMPLETED SERVICE
- TECH GRANT INVOICES AND REPORTS DUE MAY 30
- TOP GRANT INVOICES DUE JUNE 30

Keeping It Legal: Recently Signed into Law

- Any public meeting shall have a reserved period, with reasonable restrictions, for public comments.
- Any public meeting shall make the agenda available in a public place at least 48 hours prior to the meeting.

Kate or Cindy will have more information on this in the meetings.

SAVE THE DATE

2023 TRUSTEE WORKSHOP

TUESDAY, SEPT 12, 2023
BRENTWOOD LIBRARY

DISCUSSIONS AND SESSIONS:

PUTTING THE SUCCESS IN
SUCCESSION PLANNING; HIRING A
NEW DIRECTOR; BEST PRACTICES IN
ENGAGEMENT WITH STAKEHOLDERS
& FUNDING BODIES; THE "NUTS &
BOLTS" : A YEAR IN THE LIFE OF A
LIBRARY BOARD MEMBER

LUNCH PROVIDED;
REGISTRATION OPENS IN AUGUST

TRAINING RESOURCES 2023

**MAY 19: LIBRARY COLLECTION
DEVELOPMENT & MANAGEMENT
(STONES); 4.5 CEU**

- COLLECTION PLAN COMPONENTS
- CHALLENGE INFORMATION
- VENDOR TIPS AND TRICKS

**NEED TRAINING HOURS BUT CAN'T
TRAVEL? CHECK OUT THE CORE
COMPETENCIES: 28 SELF-PACED
ONLINE MODULES WORTH 10 CEU
WHEN COMPLETE.**

**ALSO AVAILABLE FOR CEUS: NICHE
ACADEMY AND WEBJUNCTION**

Trustee Certification: Just the Facts

- TRUSTEES HAVE ONE YEAR TO COMPLETE CERTIFICATION
- CERTIFICATION LASTS THREE (3) YEARS
- THE NUMBER OF BOARD TRUSTEES CERTIFIED DETERMINES GRANT FUNDING LEVELS FOR THEIR LIBRARY
- CERTIFICATION IS COMPLETED THROUGH 10 SELF-PACED ONLINE MODULES

[CLICK HERE TO GET STARTED](#)



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